If you need to use a microphone in an ATLAS classroom, you can borrow a USB Bluetooth Microphone from our help desk in G89 FLB. You can then plug it into the resident computer.

- Turn the projector on and log into the PC.
- Plug the USB Bluetooth receiver into the computer.
- You should be able to hear it through the classroom speakers and should be able to adjust the volume with the knob on the control pad.

The microphone should work just by plugging the USB receiver into the computer and pressing the power button on top of the microphone. If you have trouble, check these:

- **Power:** Make sure the red/orange power light is on.
- **Gain:** Use the tiny screwdriver inside the pack to turn the gain up.
- **Batteries:** Try replacing the batteries in the pack. The front opens on a hinge.
- **Log off** the computer and back on with the receiver already plugged in.
- **Settings:** Make sure the audio is set right on the PC. Right-click the volume icon. In **Playback Devices**, make sure **Extron HDMI** is selected. In **Recording Devices** choose the **Samson microphone** as the default option.
- **Volume:** Make sure the control pad volume is turned up and not muted.

**NEED HELP?** Visit the Help Desk in G89 FLB, call 333-6300, or submit a ticket at atlas.illinois.edu by clicking the **Room Problem** button. G89 is located in the northwest corner of the basement, past the restrooms on the left.